**NAME: DATE:**

This activity will help you look for vacancies that are advertised on the internet.

Visit the following websites to find suitable job vacancies. List your search results on the next page and document what you did to apply for them. It is recommended that you print out the job information (if possible) and attach to this form. You should also seek assistance from your Employment Service Provider if you need help with anything . . . do not allow hurdles and excuses to stop you from gaining a job.

As these vacancies are advertised, you need to act QUICKLY to apply for them so you don’t miss out on them.

Where sites provide search criteria options, it is recommended that you search by location, rather than job description. This will broaden your job search and minimise the chance of missing out of a great job.

1. **JOBSEARCH.GOV.AU** –If the location is too broad, you can list your town in the ‘key word’ search function.
2. **JOBSEARCH.COM.AU**
3. **CAREERONE.COM.AU**
4. **SEEK.COM.AU**
5. **AU.INDEED.COM**
6. **AU.JORA.COM**
7. **GUMTREE.COM.AU**
8. **AU.JOBFRAME.NET**
9. **FACEBOOK JOB SITES** – if you have a Facebook account, search for any local job search PAGES. You may also look for specialised pages that relate to you (ie there are some that promote industry specific vacancies or jobs identified for people with disabilities or Indigenous candidates)

What relevant FB pages did you find?

Apply for relevant vacancies listed on the page (beware of scams).

1. **RECRUITMENT AGENCY SITES** – What local recruitment agency websites advertise vacancies?

Apply for relevant vacancies listed on these pages.

List what jobs you found that are of interest and what you have done to apply for them;

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| **VACANCY** **(Job name, employer)** | **WHERE was this vacancy advertised?** | **WHAT did you do to apply for this position?** | **DATE of application** |
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